

MEMORANDUM

ASSOCIATION OF BAY AREA GOVERNMENTS

Representing City and County Governments of the San Francisco Bay Area

Attachment 3A



SUMMARY MINUTES

ABAG Power Executive Committee

Regular Meeting 2013-02

April 17, 2013

Metro Center, ABAG's Conference Room B

101 8th Street, Oakland, CA 94607

WELCOME AND INTRODUCTIONS

Chairman Richard Sealana opened the meeting with introductions at 12:00 PM.

Committee Representatives

Julie Bueren

Laura Ryan (Vice-Chair)

Chris Schroeder

Richard Sealana (Chair)

Jurisdictions

County of Contra Costa

City of Pleasanton

City of Milpitas

City of Union City

Committee Representatives Absent

Angela Rush

City of Richmond

Staff Present

Jennifer Berg

Jerry Lahr

Vina Maharaj

Kenneth Moy

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PUBLIC COMMENTS & ANNOUNCEMENTS

There were no public comments.

APPROVAL OF SUMMARY MINUTES OF FEBRUARY 20, 2013.

Motion was made by Schroeder/S/Ryan/C/4:0:0 to approve the Summary Minutes of February 20, 2013 Executive Committee Meeting.

VACANCY OF VICE-CHAIR ON ABAG POWER EXECUTIVE COMMITTEE

Mark Armstrong who was elected Vice-Chairman of the Executive Committee contacted ABAG POWER staff to announce his withdrawal from the Executive Committee due to staffing shortage which is causing time constraints at his jurisdiction.

Motion was made by Schroeder/S/Bueren/C/4:0:0 to appoint Laura Ryan as the Vice-Chair of the Executive Committee effective immediately.

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REPORT ON NATURAL GAS PROGRAM

Monthly Summary of Operations FY 12-13

Lahr provided the members with the Monthly Summary of Operations report for FY 12-13. He updated the members on the percentage savings comparisons with PG&E. The cumulative savings for the period July through February, 2013 is 4.1%.

Gas Hedge Chart

Lahr provided information on the various current long-term gas purchases (contracts which are greater than one month in length). A new long-term purchase was added at a price of \$3.675 for the period April, 2013 to March, 2014.

Market Price Chart (3-year)

Lahr provided a 3-year comparison of gas prices.

County of Madera

On February 6, 2013, ABAG POWER responded to a Request for Proposal by the County of Madera to provide natural gas services to various county facilities. The County has invited staff for an interview on May 6, 2013.

NATURAL GAS PROGRAM SCHEDULING SERVICES CONTRACT

Lahr provided a brief history of ABAG POWER's gas schedulers.

Golden Valley Gas Services provided natural gas scheduling services from July 1, 2008 to June 30, 2010. In 2010, the contract with GVGGS was extended for a period July 1, 2010 to June 30, 2012. In April, 2012, the Contract was revised to add an extension of an additional year for a period July 1, 2012 to June 30, 2013. Before the expiration of the contract in June, 2013, an RFP is to be issued.

At the last meeting, Lahr discussed the process involved in the issuing of the RFP and informed members' of their need to sit on a selection committee. Two responses to the RFP were received. Staff together with two Executive Committee members have formed a Selection Commission. Interviews have been scheduled with both proposers. The chosen Gas Scheduler will be announced at the June meeting.

Motion was made by Schroeder/S/Bueren/C/4:0:0 to allow the Selection Committee to complete the selection process and retain a Gas Scheduling contractor with the most qualified provider in accordance with the evaluation criteria.

PRELIMINARY FY2013-14 BUDGET

Members were provided with a Preliminary Operating Budget for Fiscal Year ending June 30, 2014.

ABAG ENERGY PROGRAMS UPDATE

Lahr provided information on the status of all current ABAG Energy programs.

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OTHER BUSINESS

None.

CLOSED SESSION

Conference with Legal Counsel—Anticipated Litigation, Govt. C. Sec. 54956.9(c)

Initiation of litigation pursuant to subdivision (c) of Section 54956.9: One Case

The Chair announced that no reportable action was taken.

ADJOURNMENT

Chairman Sealana adjourned the meeting at 1:25 pm.

/vm

*Example of a motion – *[Member No. 1/S/Member No. 2/roll call vote/C/8:0:0]* means Member No.1 motions, seconded by Member No.2, after roll call vote, motion carries, 8 = “yes” votes, 0 = “no” votes and 0 = abstention.